

BYLAWS

Digital Forensics Certification Board

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I. ARTICLE I - NAME AND LOCATION OF THE ORGANIZATION

The name of this Organization shall be the Digital Forensics Certification Board, hereinafter known by the acronym DFCB. The principal office for the transaction of business of the organization (Principal Executive Office) is located in the State of California, County of El Dorado. The Executive Board may by resolution change the location of the Principal Executive Office and may by resolution establish branch offices at any place.

The Digital Forensics Certification Board is part of the International Association of Financial Crimes Investigators (IAFCI).

II. ARTICLE II - OBJECTIVES AND PURPOSES

The objectives and purposes of the DFCB are as follows:

- To promote trust and confidence in the digital forensics profession;
- To provide an objective certification process in digital forensics which will help the maturation of digital forensics as a science;
- To encourage, promote, aid, and affect the voluntary interchange of data, information, experience, and knowledge about methods and processes among the membership of the DFCB;
- To establish, encourage, and enforce observation of a Code of Ethics and Standards of Professional Conduct;
- To publish and distribute books, pamphlets, periodicals, papers and articles supportive of activities and purposes of the DFCB;
- To establish and conduct such committees, bureaus, and offices as are necessary and incidental to the activities of the DFCB;
- To conduct surveys, studies, hold conferences, symposiums, seminars, and forums;
- To arrange for the presentation of lectures and papers on matters and problems of interest;
- To foster, promote, encourage, study, research, facilitate discussion, collect and disseminate information of service or interest to the members of the DFCB or the public at large;
- To conduct such other related activities as may be necessary, desirable, or incidental to gaining recognition of accomplishments in the field of Digital Forensics involving advanced technologies within government, business and academia.

A. OTHER MEMBERSHIP REQUIREMENTS

To apply for and hold a DFCB certification, the DFCB does not require membership in any other professional organization, nor does it require the holding of a certification from any other organization.

B. CONSTITUENCY

The DFCB recognizes the constituency shall be inclusive of all the certification holders in good standing, members of the Advisory Committee, and the members of the Executive Board.

C. CERTIFICATION HOLDERS

The individuals awarded any of the various certifications of this Board.

III. ARTICLE III – THE BOARD AND COMMITTEES

Members of all committees are volunteers from the various communities served by the DFCB.

A. QUALIFICATIONS

The officers of the DFCB shall be required to hold a certification offered by the DFCB. Members of the Advisory Committee and non-chair members of permanent and ad hoc committees shall not be required to hold any certification offered by the DFCB.

B. EXECUTIVE BOARD (BOARD)

The Executive Board is the governing body of the entire DFCB and represents all the certification holders. They are charged with the operational responsibilities of the organization in accordance with their respective duties as set forth in these bylaws and as further established by resolution of the Executive Board.

The Executive Board shall consist of the President (which shall vote in case of a tie of the Executive Board), Vice President, Secretary and the chairs of each permanent committee as voting members. The Board shall also consist of a legal advisor and a financial advisor, who shall be non-voting members. The chair of the Advisory Committee shall be a member of the Board as a non-voting member.

The duties of the Executive Board are:

- Determine the Organization's Mission and Purpose;
- Ensure Effective Organizational Planning;
- Ensure Adequate Resources;
- Create additional committees as deemed necessary.;
- Manage Resources Effectively
- Determine and Monitor the Organization's Programs and Services;
- Enhance the Organization's Public Image;
- Serve as a Court of Appeal;
- Assess Its Own Performance;

C. OFFICERS

The Officers of the DFCB shall be a President, a Vice President and a Secretary each of whom shall also be a Director. The DFCB may also have, at the discretion of the Executive Board, a Chairperson, an Executive Director, one or more Vice-Presidents, one or more Assistant Secretaries, and such other Officers with such titles, terms of office and duties as may be elected in accordance with the provisions of Section III (N). *When the DFCB has a Chairperson (and otherwise, the President), that individual shall preside over meetings of the Executive Board. One person may hold two or more offices unless these By-laws otherwise provide.*

All employees, officers, members of the Executive Board, members of the Advisory Committee, and members of all permanent and ad hoc committees shall adhere to the Code of Ethics of the DFCB.

D. VACANCIES

A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in these By-laws for regular elections to such office and may be filled by the Executive Board, at its discretion.

E. ELECTIONS

Between the months of October to December of every other calendar year, and no later than the end of such calendar year, the Members shall choose a President, a Vice President and a Secretary. Any or all Officers may be replaced, at any meeting of, or by written decree of, a 2/3rds vote of the Executive Board. The method of election shall be established by the Election Committee and approved by a majority vote of the Executive Board.

F. TENURE

Each Officer of the DFCB shall hold office until his or her successor is chosen and qualifies, unless a different term is specified in the vote choosing or electing him or her, or until his or her earlier death, resignation or removal. Any Officer elected by the Members may be removed at any time by the Executive Board or a Board Committee duly authorized to do so. Any Officer may resign by delivering his or her written resignation to the DFCB at its principal place of business or to the Secretary. Such resignation shall be effective upon receipt unless it is specified to be effective at some other time or upon the happening of some other event.

G. PRESIDENT

The President is the chief executive officer of the Board and shall preside at all meetings of the Executive Board and the Members. The President shall oversee the management of the business of the DFCB and see that all orders and resolutions of the Executive Board are carried into effect. Without limiting the foregoing, the President shall:

- (a) Execute bonds, mortgages, and other contracts requiring a seal, under the seal of the DFCB, except where required or permitted by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Executive Board to some other Officer or agent of the DFCB; and
- (b) Oversee the Executive Director (if any).

H. EXECUTIVE DIRECTOR

The Executive Director (if any) shall be a non-voting, *ex officio* member of the Executive Board, shall preside over the day-to-day affairs of the DFCB under the direction of the Executive Board and the President, and shall perform such other duties and have such other powers as the Executive Board or the President may from time to time prescribe.

I. VICE-PRESIDENTS

In the absence of the President or in the event of his or her inability or refusal to act, a Vice-President, or if there be more than one Vice-President, the Vice-Presidents in the order designated by the Executive Board (or in the absence of any designation, then in the order determined by their tenure in office), shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice-Presidents shall perform such other duties and have such other powers as the Executive Board or the President may from time to time prescribe.

J. SECRETARY

The Secretary shall have such powers and perform such duties as are incident to the office of Secretary, and shall:

- (a) Prepare and maintain lists of Members and their addresses as required;
- (b) Attend all meetings of the Executive Board and all meetings of the Members and record all the proceedings of the meetings of the DFCB and of the Executive Board in a book to be kept for that purpose and perform like duties for the standing Board Committees when required;
- (c) Give, or cause to be given, notice of all meetings of the Members and special meetings of the Executive Board, and perform such other duties as may be from time to time prescribed by the Executive Board, and be under their supervision; and
- (d) Have custody of the corporate seal of the DFCB and the Secretary, or an Assistant Secretary, have authority to affix same to any instrument requiring it, and when so affixed, it may be attested by signature of the Secretary or by the signature of such Assistant Secretary. The Executive Board may give general authority to any other Officer to affix the seal of the DFCB and to attest to the affixing by such Officer's signature.

K. ASSISTANT SECRETARIES

The Assistant Secretary, or if there be more than one, the Assistant Secretaries in the order determined by the Executive Board, the President or the Secretary (or if there be no such determination, then in the order determined by their tenure in office), shall, in the absence of the Secretary or in the event of his or her inability or refusal to act, perform the duties and exercise the powers of the Secretary and shall perform such other duties and have such other powers as the Executive Board, the President or the Secretary may from time to time prescribe. In the absence of the Secretary or any Assistant Secretary at any meeting of Members or Directors, the person presiding at the meeting shall designate a temporary or acting Secretary to keep a record of the meeting.

L. FELLOWS

At any time the Executive Board may, by a majority vote, designate any current or former DFCB Certification holder as a "DFCB Fellow". A DFCB Fellow is an honorary designation that recognizes outstanding contributions to the DFCB and/or the Digital Forensics community/industry as a whole. In order to be recognized as a fellow, the candidate must be approved in two consecutive Board meetings.

M. COMMITTEES

Much of the work of the DFCB shall be performed by committees composed of volunteers from the constituency. Committees will take the form of permanent or ad hoc committees. Each committee shall establish such rules and qualifications for their membership and operations as deemed appropriate by the committee including size and composition, subject to the approval of the Board.

The Board will define and create the permanent committees by a majority vote. Permanent committees will require a majority vote of the Board for dissolution or modification. The President shall nominate a chair for each permanent committee, who shall serve on the Board once the Board has approved the nomination. If the Board does not approve the nomination, the President shall nominate a different individual.

Ad hoc committees and their chairs may be appointed by the President as needed, or created and appointed by majority vote of the entire Board. All ad hoc committees will be created for an explicitly defined term. The Board may dissolve ad hoc committees by a majority vote. Chairs of ad hoc committees may attend and participate in but will not be able to vote in the activities and meetings of the Board.

The size of each committee may be determined by majority vote of the Board, with a suggested minimum of three members per committee.

N. ADVISORY COMMITTEE

The Advisory Committee shall be composed of experts from the scientific, law enforcement, judicial, prosecutorial, criminal defense, civil litigation and other communities as determined by the BOARD. The function of the Advisory Committee is to offer advice and expertise to the Executive Board. Members of this Advisory Committee shall be selected by the Executive Board. If the outgoing president completes his/her term and declines the Advisory Chair, the members of the Advisory Committee will elect a chairperson.

O. ELECTION OF OFFICERS

- Terms of Officers will begin on January 1st of the year following the election or, if the election is held after January 1st but before July 31st, as soon as possible after the election.
- The election shall be conducted over a two (2) weeks period November 15 ending on November 30th and is open only to those members in good standing as of November 15.
- Members may vote for one candidate for each vacancy.
- Members may vote for any qualified person who has agreed to serve if elected.
- The Board shall prepare and submit to the electors, at least 30 days in advance of the election, a slate of qualified candidates who have agreed to serve.
- The name of any qualified person who agrees to serve if elected may be submitted by signed, written petition of at least one percent (1%) of the membership as of the date of the announcement, to the Board at least sixty (60) days in advance of the election. Said name shall be included on the ballot.
- All votes shall be cast using an electronic voting method specified by resolution of the board.
- Any election shall be determined by a plurality of the votes cast by those entitled to vote in the election.

P. TERMS OF OFFICE

- The President of the DFCB shall have a term of office of one (1) business year. Former Presidents will serve as the head of the Advisory Committee thereafter for a term not to exceed (1) business year.
- The Vice President and Secretary shall have a term of office of one (1) business year.
- The chairs of the permanent committees shall have a term of office of one (1) business year.
- The members of the Advisory Committee shall have a term of office of one (1) business year.
- Chairs and members of any committee and the Advisory Committee may be replaced for cause with the 2/3 vote of the Executive Board
- Deviations, on a case-by-case basis, of these term lengths and limits may be made by a majority vote of the Executive Board.

Q. REMOVAL FOR CAUSE

The removal for cause of any officer, chair, or committee member from office for failure to perform his duties, or for misconduct, or for violating these By-laws shall be conducted and follow the same procedure and form as set forth in Article IV for the revocation of a certification.

R. COMPENSATION

The officers of DFCB may be salaried employees as determined by the Executive Board.

The members of all committees and the Advisory Committee shall serve without compensation. An exception to this rule requires a unanimous vote of the Executive Board.

IV. ARTICLE IV - QUALIFICATION FOR CERTIFICATION

Those seeking certification by this organization shall be limited to:

- Any person engaged in the investigation, adjudication, prosecution, defense, or litigation of criminal, civil or administrative activities in which digital evidence and/or other advanced technologies are utilized.
- Any person employed as investigative or security personnel whose duties include investigations in a high technology environment by virtue of their position or interest
- Any person engaged in the study, teaching or research in the above fields
- Must be of high moral and ethical integrity and without a felony conviction in a Federal, state, municipal or other court of law.

Certification may be granted to those who satisfy the following:

- 1) Achieve a minimum score with regard to an assessment (as defined by the Board) regarding the applicant's education, training, competence, experience and achievement in the digital forensic profession;
- 2) Submit to and successfully complete a background check;
- 3) Agree to abide by the DFCB Code of Ethics and Standards of Professional Conduct

Certification may be denied if the applicant or any organization to which the applicant may belong has aims or interests which conflict with the goals and purposes of the DFCB. The Executive Board with

advice from the Advisory Committee shall make the final determination as to eligibility of the applicant when those matters cannot be resolved by normal process. The Executive Board will not determine the status of an applicant's certification.

A. REVOCATION OF CERTIFICATION FOR CAUSE

The certification may be terminated for cause due to a violation of Article IV of these bylaws, violation of the code of ethics, rules of professional conduct or other qualifications as set forth by the Ethics and Certification Committee, provided that the following procedures are followed:

1. A notice from the Ethics and Certification Committee may only be sent by prepaid, registered U.S. mail to the most recent address of the certification holder as shown on the organization's records, setting forth the reasons for revocation. Such notice shall inform the certification holder that unless a request for a hearing under these bylaws is made within fifteen (15) business days from the date of the receipt of the notice, the certification will be revoked by the DFCB and the decision is final and irrevocable. The demand for a hearing by the member must be in writing and sent to the Secretary. The hearing may be a physical or an electronic meeting at the discretion of the chair of the Ethics and Certification Committee.
2. The person whose certification is being revoked shall be given an opportunity to be heard within fifteen (15) business days of receipt of a demand by the Secretary. The hearing will be held by a Certification Revocation Committee composed of five members – the chairman of the Ethics and Certification Committee, and the following -- one of which is appointed by the President, one of which is appointed by the Board from the committee chairs, one of which is appointed by the Advisory Committee from its members, and one of which is selected by the certification holder. Written notice of the hearing shall be sent to the member being expelled and shall state the date, time and place of the hearing of the proposed revocation.
3. The Revocation Committee shall submit its written report containing a recommendation to the Ethics and Certification Committee and the individual within fifteen (15) business days. The Ethics and Certification Committee after considering the report will make the decision as to revocation which shall be final and binding.
4. Revocation of a certification shall be made a part of the minutes of the next regular or a special meeting of the Executive Board. The individual will be notified in writing by prepaid, registered U.S. mail to the most recent address of the certification holder as shown on the organization's records
5. Any person whose certification is revoked by the DFCB shall NOT receive a refund of any certification fees already paid.

V. ARTICLE V - FINANCIAL RECORDS

All members of the Board, Advisory Committee, and other committees must abide by and follow the financial requirements and guidelines set forth by IAFCI. All monies associated with DFCB business, both revenue and expenses, will be managed/audited/controlled by IAFCI.

A. DFCB BUSINESS YEAR, FISCAL YEAR

The DFCB business and fiscal year will align with the fiscal year of the National Center for Forensic Science.

VI. ARTICLE VI - CONDUCT OF DFCB MEETINGS

A. RULES OF ORDER

The rules contained in the current edition of ***Robert's Rules of Order Newly Revised*** (<http://www.robertsrules.com/authority.html>) shall govern the DFCB in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the DFCB may adopt, or the policies, directives and instructions of IAFCI. Each committee shall carry out its purpose as deemed appropriate by the members, but in compliance with these bylaws.

B. WRITTEN NOTICE

Whenever the terms "in writing", "a writing" or "written service of notice" or similar wording is used in these bylaws it shall, unless otherwise specified in these bylaws, include any form of hard copy text or electronic text and that service of either a hard copy text or electronic copy text may be served, unless otherwise specified in these bylaws, by either first class United States Postal mail, or next day private commercial delivery service, or FAX, or e-mail. If e-mail is used then there must be a return confirmation from the addressee for it to be effective as service of a written notice.

C. VOTE

All votes or action to be taken by the Executive Board, any committee, and Advisory Committee require a simple majority vote, unless otherwise stated in these bylaws, of the required quorum for an action to be effective. An abstention by a person constituting a quorum shall count as a vote and shall not reduce the number of votes necessary to constitute a majority. Any person with a conflict of interest in a matter before DFCB must abstain from voting thereon and must note the conflict in the minutes. Whenever a vote is called for under these bylaws, it must be by an open show of hands or a recorded roll call. If during the Executive Board meeting a tie is recorded, the President may cast the deciding vote. For the purposes of this paragraph, a required quorum shall consist of a majority of the members of the Executive Board, any committee, or any Advisory Committee.

D. REQUIRED VOTES

A vote must be conducted by the Board in the following circumstances - hiring personnel, firing personnel, setting of salaries, setting an expenditure limit for normal operations which may be expended without further Board action and all expenditures by officers and staff above that limit.

E. ELECTRONIC MEETING

The Executive Board, Advisory Committee and any permanent and ad hoc committee may conduct and participate in a meeting through use of conference telephone, or similar communication equipment, so long as all members participating in such meeting can reasonably communicate with one another in real time. The participation and any action or vote taken during an electronic meeting shall constitute personal presence at the meeting and a legal action. Notice of any such meeting is subject to the quorum and notice provisions of these bylaws and shall state that it will be an electronic meeting. Any e-mail vote taken must have a return confirmation from the addressee that he has received the e-mail request for a vote. The notice of an electronic meeting or vote must be by e-mail and either United States Postal Service or Express Mail hard copy notice.

The Quorum for an Electronic Meeting shall be determined separately for each and every electronic vote on a motion or action by adding together all of the yes, no, and abstention votes cast. An abstention must be clearly stated as such by the delegate in order for it to be considered as an abstention. A person who fails to respond or fails to vote either yes, no or abstain on a particular motion or action shall be deemed as not present and shall not be counted as part of the quorum. The presiding officer shall set a date in the notice of the electronic vote by which all votes must be cast and returned in order to be counted but in no event shall that date be no earlier than twenty-one (21) days from the date the notice. The presiding officer shall calculate if there is a quorum for each vote and then whether the motion or action passed or failed. The results shall be posted to the DFCB Web site.

As technology expands to make additional methods of communication available, the Board may allow the definition of electronic meeting to expand to allow these technologies (i.e. forums, bulletin Boards, etc).

F. WAIVER BY ATTENDANCE

Attendance by a person at a meeting shall constitute a waiver of notice of that meeting.

G. ADJOURNMENT

During any meeting of the Board, Advisory Committee, or any committee, a majority of those present, whether or not a quorum is present may adjourn any meeting to another time and place. If the meeting is adjourned for more than 24 hours, notice of the adjournment to another time or place must again be given all members who had to be given notice of the original meeting informing them of the new date, time and place.

H. TRANSACTIONS OF THE EXECUTIVE BOARD, ADVISORY COMMITTEE OR ANY COMMITTEE

Except as otherwise provided in these bylaws, or by law, every act or decision made by the Board, Advisory Committee or any committee, at a meeting duly held at which a quorum was present, is the act of the group, as is required by law, or these bylaws. Every act or decision made by the Board, Advisory Committee or any committee at a meeting must be recorded in the minute book of records.

I. MEETINGS OF THE EXECUTIVE BOARD

The Board must meet a minimum quarterly during the DFCB business year. The Secretary shall provide to the members of the Board within thirty (30) days of their meeting a written report of the minutes of their meeting, a detailed statement of the organization's income and disbursements for the fiscal quarter, and any significant issues.

J. MEETINGS OF THE ADVISORY COMMITTEE AND OTHER COMMITTEES

Permanent committees, ad hoc committees and the Advisory Committee shall conduct meetings when required for the conduct of activities of that committee or when requested by the Board. Each committee shall provide a written report on their meeting to the Board within thirty (30) days of their meeting.

K. NOTICE OF MEETINGS OF THE EXECUTIVE BOARD, ADVISORY COMMITTEE OR ANY COMMITTEE

A notice of the meeting of the Board, Advisory Committee or any committee shall be given to all members of the Board or committee in writing not less than ten (10) days or more than ninety (90) days before the date of the meeting and shall specify the date, time, place and purpose of the meeting.

L. NOTICE OF EMERGENCY MEETINGS OF THE EXECUTIVE BOARD, COMMITTEE OR ANY COMMITTEE

An emergency meeting shall be defined and required as when the President or any member of the Board identifies an issue whose timeliness will not allow for the normal notice provisions with the concurrence of the majority of the Board an emergency meeting will be called to deal exclusively with the issue at hand.

A notice of an emergency meeting of the Board, Advisory Committee or any committee shall be given to all members of the Board or committee in writing as soon as the issue arises before the date of the meeting and shall specify the date, time, place and purpose of the meeting.

M. POWER TO CALL MEETINGS

The President or a majority of the Executive Board may call a Board meeting. A majority vote of the members of the Advisory Committee, or any committee may call a meeting of their group. A call for a meeting must be in accordance with the above notice requirements.

N. SPECIAL MEETINGS

When ten percent (10%) or more certification holders in good standing sign a written petition for a special meeting of the Board, Advisory Committee, or any committee, it shall state the specific purpose of the meeting. The petition must be given to the Secretary who shall then send a written notice out to the group as appropriate. Except as set forth in the notice of a special meeting no other business may be conducted at such special meeting or adjournment of special meeting.

O. AGENDA

The chairs of each meeting shall draft the agenda for that meeting. The agenda must include a section for new business at which time Board members may raise issues not included on the agenda for discussion or action at their respective meetings. This shall not apply at a Special or Emergency meeting at which the agenda is limited to the subjects in the meeting notice.

P. ADDITIONS TO AGENDAS FOR SPECIAL AND EMERGENCY MEETINGS

In the case of Special and Emergency meetings, new items outside the original notice may be added to a meeting agenda with the majority vote of the members present. A person may object to the consideration of any new items not included in the notice. The objection must be expressly made at the meeting. All objections of this nature will be documented in the meeting minutes.

Q. PROXIES

Any chair of a permanent committee that is unable to attend a Board or committee meeting may appoint a member of that committee to serve in their stead, and this representative shall have all the duties, rights to vote, and responsibilities of the chair at that particular meeting. This representative is charged to fulfill the wishes of the committee and not their own personal choices and opinions.

VII. ARTICLE VII - RECORDS AND REPORTS

A. INSPECTION RIGHTS

Any certification holder in good standing of the DFCB may:

- Obtain copies of the records of the Executive Board and any committee, during usual business hours, with ten (10) business days prior written demand to the office of the Secretary, stating the purpose for which the inspection is requested; and on the tender of the Secretary's usual charges.

Any obtaining of copies under this section may be made in person or by an agent or attorney of the certification holder, as designated in writing, and the right of inspection includes the right to obtain copies.

B. MAINTENANCE AND INSPECTION OF THE BYLAWS

The organization shall keep at its principal executive office a copy of the bylaws as amended to date, which shall be open to inspection by the certificate holders at all reasonable times during office hours. Every certification holder in good standing is entitled to a copy of the bylaws upon written demand to the Secretary.

C. MAINTENANCE AND INSPECTION OF OTHER RECORDS

The accounting books, records, and minutes of the proceedings of the Executive Board, all permanent and ad hoc committees, the Advisory Committee and any committee's appointed by said Board shall be kept at such place as designated, at the principal executive office. The minutes shall be kept in written or typed form, and the accounting books and records shall in any other form capable of being converted into written, typed, or printed form. The minutes, and accounting books and records shall be open to inspection on the written demand of any certification holder, at any reasonable time during usual business hours, for a purpose reasonably related to the certification holder's interests as a certification holder. The inspection may be made in person or by an agent to attorney, and shall include the right to obtain copies.

D. INSPECTION BY A MEMBER OF THE EXECUTIVE BOARD

Every member of the Executive Board shall have the absolute right at any reasonable time to inspect all books, records and documents of every kind and the physical properties of the organization and each of its subsidiary groups and committees.

This inspection may be made in person or by an agent or attorney, as designated in writing, and the right of inspection includes the right to copy at no cost. Such inspection and making of copies shall be in the presence of a representative of the Board.

VIII. ARTICLE VIII – MISCELLANEOUS

Publications and marketing materials distributed by members of the DFCB made in the name of the DFCB must be approved by the Board.

Media contacts, lectures, presentations and interviews distributed by members of the DFCB made in the name of the DFCB must be approved by the Board.

IX. ARTICLE IX - AMENDMENT OF BYLAWS

The bylaws of DFCB may be amended by giving written notice to the Executive Board thirty (30) business days prior to any regular or special meeting of an intention to amend the bylaws and the specific language of the amendment. If any meeting held pursuant to a notice to amend the bylaws is adjourned more than 24 hours, then all Board members must again be given thirty (30) business days notice of an intent to amend the bylaws and the specific language of the amendment.

When ten percent (10%) or more certification holders in good standing sign a written petition for changes to be made to the bylaws, the petition shall state the specific changes, additions, or deletions to the bylaws. The petition must be given to the Secretary who shall then send a written notice out to the Board as appropriate.

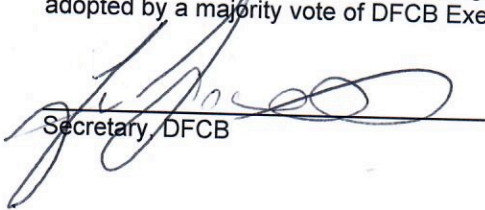
The Board may amend the bylaws by a majority vote of the Board (with the President breaking a tie vote) which must be a recorded roll call vote of each member of the Board and maintained for one year by the Secretary. A majority vote is 50 percent of the entire Board plus one vote.

END OF BYLAWS

DIGITAL FORENSICS CERTIFICATION BOARD
Excellence - Integrity - Objectivity

CERTIFICATE OF SECRETARY

I, the undersigned, certify that I am the presently elected Secretary of the Digital Forensics Certification Board, and the above bylaws consisting of 15 pages, are the amended bylaws of this organization adopted by a majority vote of DFCB Executive Board approved on: May 20, 2016.


Secretary, DFCB

May 23, 2016

(TSJ)